

CHECK DISBURSEMENT REPORT FOR MILAN TOWNSHIP  
 CHECK DATE FROM 11/01/2020 - 11/30/2020  
 Banks: FIRE, GEN, ROADS

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/10/2020	GEN	87845	BS&A SOFTWARE	SOFTWARE/COMPUTER SUPPLIES	101-253-726.001	711.00
		87845		SOFTWARE	101-257-971.000	819.00
						<u>1,530.00</u>
11/10/2020	GEN	87846	JAMES SONTAG	MISCELLANEOUS EXPENDITURE	249-371-955.000	1,000.00
11/10/2020	GEN	87847	KEVIN HEATH	SUPPLIES	101-215-726.000	26.23
		87847		SUPPLIES	101-257-726.000	93.20
						<u>119.43</u>
11/10/2020	GEN	87848	Lennard, Graham, & Goldsmith	LEGAL FEES	101-266-805.000	30.00
11/19/2020	GEN	87872	COUNTY OF MONROE PRINTING	PRINTING AND PUBLISHING	101-721-900.000	33.25
11/19/2020	GEN	87873	KAREN LIEB	SUPPLIES	101-257-726.000	57.90
11/19/2020	GEN	87874	MICHIGAN ALARM LLC	PROFESSIONAL SERVICES	101-265-801.000	125.97
11/19/2020	GEN	87875	MICHIGAN DEPT. OF TREASURY	DUE TO STATE OF MICHIGAN	701-000-228.000	298.29
11/19/2020	GEN	87876	RINGBLOOM ELECTRIC CONTRACTING,	CAPITAL OUTLAY	101-265-970.000	200.00
11/19/2020	GEN	87877	SPECTRUM PRINTERS, INC.	SUPPLIES	101-262-726.000	352.50
11/19/2020	GEN	87878	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	169.08
11/19/2020	GEN	87879	DTE ENERGY	STREETLIGHT EXPENSES	219-219-974.000	736.18
11/24/2020	GEN	87881	DIGITAL PERSPECTIVE	COMMUNICATIONS	101-265-850.000	20.00
11/24/2020	GEN	87882	H.E.L.P. PRINTERS, INC.	SUPPLIES	101-253-726.000	125.25
11/24/2020	GEN	87883	Milan Ace Hardware	CUSTODIAN	101-265-810.000	10.56
11/24/2020	GEN	87884	MONROE BANK & TRUST	SUPPLIES	101-215-726.000	7.41
		87884		EQUIPMENT	101-265-972.000	93.20
						<u>100.61</u>
11/24/2020	GEN	87885	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	42.45
			TOTAL - ALL FUNDS	TOTAL OF 17 CHECKS		4,951.47

PAY ROLL  
 8,457.43  
 TOTAL DISBURSEMENTS \$ 13,408.90

For Payroll ID: 220 Check Date: 12/10/2020 Pay Period End Date: 11/30/2020

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit Status
12/10/2020	GEN	87886	COLLINS, BARBARA J.	1,220.60	969.42	0.00 Open
12/10/2020	GEN	87887	DOPKOWSKI, ROBERT D	215.25	189.62	0.00 Open
12/10/2020	GEN	87888	EARLY, JAMES L	1,149.31	938.61	0.00 Open
12/10/2020	GEN	87889	FRIEND, DAVID	437.80	348.59	0.00 Open
12/10/2020	GEN	87890	HEATH, KEVIN	799.00	703.91	0.00 Open
12/10/2020	GEN	87891	HEATH, PHILIP	1,189.14	1,081.28	0.00 Open
12/10/2020	GEN	87892	HUMES, RENEE' L.	637.50	561.65	0.00 Open
12/10/2020	GEN	87893	LAWSON, CORY ANNE	110.00	96.91	0.00 Open
12/10/2020	GEN	87894	LIEB, KAREN JO	1,925.00	1,502.60	0.00 Open
12/10/2020	GEN	87895	MANCIK, OLGA L	215.25	189.64	0.00 Open
12/10/2020	GEN	87896	PORTER, PATRICK T	42.70	39.43	0.00 Open
12/10/2020	GEN	87897	SCHAUER, JOHN	47.38	41.75	0.00 Open
12/10/2020	GEN	88898	WALLINE, MATT P	42.70	37.64	0.00 Void
12/10/2020	GEN	888987898	WALLINE, MATT P	42.70	37.64	0.00 Open
<b>Totals:</b>				<b>8,074.33</b>	<b>6,738.69</b>	<b>0.00</b>

Check Register Report For Milan Township

For Payroll ID: 222 Check Date: 12/10/2020 Pay Period End Date: 11/30/2020

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit Status
12/10/2020	GEN	87899	GOTTS, JOEL P	383.10	337.52	0.00 Open
<b>Totals:</b>				<b>383.10</b>	<b>337.52</b>	<b>0.00</b>

Total Physical Checks: 1  
Total Check Stubs:

*TOTAL PAY ROLL*  
8,457.43

12/1/2020

Milan Township Accounts

General Fund	Account #	Balance	Maturity Date
1st Merchants			
General Fund	*****1316	\$222,154.25	
Tax Account	*****0032	\$32,287.01	
Fire Fund	*****7185	\$79,360.16	
Road Fund	*****6666	\$7,491.78	
Total		\$341,293.20	
Old National Bank (CD)	*****2796	\$12,726.28	1/12/2021
First Merchants (CD)	*****8701	\$53,389.00	4/1/2021
First Merchants (CD)	*****0047	\$158,555.72	3/5/2021
First Merchants (CD)	*****5267	\$64,157.61	5/17/2021
First Merchants (CD)	*****2812	\$31,724.96	4/1/2021
First Merchants (CD)	*****4623	\$20,708.29	3/31/2021
First Merchants (CD)	*****2804	\$23,251.60	4/1/2021
Total		\$364,513.46	
Chase (Savings)	*****9075	\$47,573.48	
Old National Farm	*****7664	\$55,689.15	
Old National (CD)	*****6144	\$51,800.09	6/6/2021
Combined Total		\$860,869.38	

**MILAN TOWNSHIP  
ASSESSOR REPORT  
December 10, 2020**

**FIELD WORK:**

Completed all inspections for pending Building Permits.

**OTHER WORK/INFORMATION:**

Industrial class ratio: 48.13

Prepared Resolution and updated 2021 Poverty Income Guidelines and Application for approval.

Worked up record cards from field inspections.

Finalized Land Values and ECFs in Residential and Agricultural Class.  
Working on Commercial and Industrial values next.

Prepared and posted December Board of Review Notice. Meeting tentatively to be held Tuesday December 15, 2020 at 1:00 p.m.

**LOOKING AHEAD:**

Conduct Personal Property Canvass and prepare Personal Property statements for mailing on or before January 10, 2021.

Process 2020 approved Land Divisions for the 2021 Assessment Roll.

Respectfully submitted,  
Karen Jo Lieb, Assessor

## November 2020 Building Dept Report

During November 4 permits were issued totaling \$ ~~2,159~~ 2,259.-

David Freund worked 8 hrs at the hall, issued 4 permits, reviewed 2 plans, reviewed 2 house plans and made 2 special inspections.

There were no plumbing, electrical or mechanical inspections.

Expenses for November totaled \$417.20

MILAN TOWNSHIP  
 BARBARA COLLINS - CLERK  
 BUILDING DEPT. REPORT

Date: 11/30/20

INSPECTORS NAME	HOURS AT HALL	INSPECTIONS
<b>DAVE FRIEND (BLD)</b>	<u>8</u>	<u>2</u>
PERMITS <u>4</u>		
PLAN REVIEW <u>2</u>		
SITE PLANS (HOUSE) <u>2</u>		
SITE PLANS (POLE BARNS & COMM.)		
SPECIAL INSPECTIONS <u>2</u>		
ADDRESS ASSIGNED <u>1</u>		
LAND SPLIT		
<b>JEFF FELDKAMP (MECHINICAL)</b>		<u>0</u>
<b>DAVE TUBBS (ELECTRICAL)</b>		<u>0</u>
<b>WILLIE HIGGGS (PLUMBING)</b>		<u>0</u>

**COST TO TOWNSHIP**

DAVE FRIEND	<u>\$417.20</u>
JEFF FELDKAMP	<u>0</u>
DAVE TUBBS	<u>0</u>
WILLIE HIGGGS	<u></u>
<b>TOTAL</b>	<u>\$417.20</u>

RESPECTFULLY SUBMITTED BY: Barbara Collins - Clerk







MILAN TOWNSHIP

BUILDING INSPECTOR TIMESHEET

INSPECTOR NAME D. FRIEND MONTH/YEAR 11-2020 PERMITS ISSUED 4

HOURS AT HALL 8 PLAN REVIEW 2 SITE PLANS (HOUSE) 2 SITE PLANS (OTHER) \_\_\_\_\_

SPECIAL INSPECTIONS 2 REGULAR INSPECTIONS 2 ADDRESS ASSIGNED 15803 057

ADDRESS	PERMIT	DATE	RESULTS	TYPE OF INSPECTION
<u>19310 MIL</u>	<u>1949</u>	<u>11-20</u>	<u>APP</u> NOT APP.	<u>FOOTING</u> ROUGH FINAL
<u>19310 MIL</u>	<u>1949</u>	<u>11-20</u>	<u>APP</u> NOT APP.	<u>FDN</u> ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL

Signature indicates you performed the above inspections.

[Signature]

INSPECTOR

CLERK SIGNATURE

ALL TIMESHEETS MUST BE TURNED IN THE LAST FRIDAY OF THE MONTH.

001949B

Milan Township

# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 11-2-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

BUILD 2046 SQ FT

✓ 8431

LOCATION: 19310 MILWAUKEE

FEE: 1443.00

OWNER:

SONTAE

CONTRACTOR:

PRANKA

**BUILDING INSPECTOR**

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

001951

Milan Township

# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 11-6-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

BUILD - 1800 SQ FT

✓ 3343

LOCATION: 15803 OSTRANDER Rd

FEE: 671.00

OWNER: Jwa Babcock

CONTRACTOR:

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

001952/m

Milan Township

# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 11-6-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

MECH FURNACE

V13464

FEE: 80.00

LOCATION: 16975 CONR

OWNER: SCHROEDER

CONTRACTOR: WASTERS

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	_____	_____	Temp Service	<u>[Signature]</u>	_____	Rough	_____	_____	Foundation	<u>[Signature]</u>	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 11-13-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

SERVICE UP GRABR

*Pd Cash*

FEE: 65,00

LOCATION: 15701 OSTRANDRA

OWNER: *Thomas Hughes*  
(THOMAS HUGHES)

CONTRACTOR: *[Signature]*

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_ BUILDING OFFICIAL \_\_\_\_\_  
Date

# SALENBIEN TRUCKING AND EXCAVATING, INC.

9217 Ann Arbor Rd

Dundee, MI 48131

Phone: 734-529-3823

Fax: 734-529-3848

December 3, 2020

Milan Township

Attn: Mr. Phil Heath

Re: Milan Township – Rice Cemetery Addition  
Salenbien Est # B-423

Phil -

The cost to add two new approaches, new main roads and new parking area per the David Arthur drawing C-101 dated 8/28/2020 is: **\$51,150** (*Fifty-one thousand, one hundred and fifty dollars*). Our cost breakdown is as follows:

Approaches including new 12" ADS N-12 culvert, catch basin, geofabric, 21A stone approach and rip-rap on the ends of the culverts. \$13,500

Roads and parking lot include geo-fabric and 6" of new 21A stone. All soil would be left on site as a shaped pile. \$37,650

Our proposal **does not** include:

- Seeding/Landscaping
- Exporting topsoil
- 4' wide paths

Thank you for the opportunity to quote your project. Please contact me by phone (419) 704-1638 or via email at [brian@salenbienexcavating.com](mailto:brian@salenbienexcavating.com) with any questions you may have.

Respectfully Submitted,  
Salenbien Trucking & Excavating



Brian Pease  
Estimator / Project Manager

Attached: none

CC: Est file B423